

PUBLIC NOTICE
SOLICITATION OF BIDS OR PROPOSALS FOR CONTRACTING OPPORTUNITY

Issuing Entity:	Kimble County, Texas
Opportunity Title:	On-Site and Remote IT Support Services for Kimble County, TX
Notice Date:	September 15, 2025
Solicitation No.:	25-033-K

1. PROJECT OVERVIEW

Kimble County, TX (the "County") is soliciting sealed proposals from qualified firms to provide comprehensive Information Technology (IT) support services, including both on-site and remote assistance, for the County's operations. The County intends to establish a contract with one qualified contractor to ensure reliable, secure, and responsive technology support to County departments and facilities. This solicitation is issued in accordance with applicable local, state, and/or federal procurement laws and regulations.

2. SCOPE OF WORK

The scope includes but is not limited to: Providing a full range of information technology support services, including both on-site and remote assistance, to ensure the continued operation, maintenance, and advancement of the County's IT systems and equipment.

Full specifications and requirements are detailed in the official solicitation document.

3. KEY DATES

Solicitation Release: September 15, 2025
Pre-Submission Conference: September 30, 2025; 9:00AM CDT
Questions Due By: October 03, 2025; 5:00PM CDT
Submission Deadline: October 22, 2025; 5:00PM CDT
Anticipated Award: November 2025

4. SUBMISSION INSTRUCTIONS

Interested parties must submit their complete response to the solicitation no later than the deadline stated above. Responses must be submitted in accordance with the instructions provided in the solicitation package. Late submissions will not be accepted.

Solicitation Documents can be obtained online at <https://www.co.kimble.tx.us/page/kimble.Home>
Solicitation Documents can be obtained in person at 105 North 7th Street, Junction, TX 76849.

Bid/Proposal Type: ☐ Lump Sum ☒ Unit Pricing

5. GENERAL TERMS AND CONDITIONS

The County is not responsible for any costs incurred by proposers in the preparation of their proposals;

This solicitation does not commit the County to award a contract; and

The County reserves the right to reject any or all proposals or to cancel the RFP at any time without any obligation to the proposer.

6. EQUAL OPPORTUNITY

The County is an equal opportunity employer and encourages participation from minority-owned, women-owned, veteran-owned, and disadvantaged business enterprises.